

## Criterion 5- Student Support and Progression

5.1.4: The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

### INDEX

Sr.No.	Documents Name
1.	<u>Students Grievance Minutes of Meeting</u>
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3.	<u>Anti-Ragging Committee</u>



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**1. Students Grievance Minutes of Meeting**



MANAGING COMMITTEE		
CODE: CHM/01	MEETING NO. / DATE	कार्यकारी मंडळाचे DATE / मारीय 08 <sup>th</sup> Aug 2019
RESOLUTION NO. उपलक्ष	PRESENT MEMBERS AND RESOLUTIONS उपस्थित सदस्य व ठराव	REMARKS टीप
	<p>Meeting of student grievance cell of Atharva College of Hotel Management &amp; Catering Technology was held on 08<sup>th</sup> Aug 2019 in 3<sup>rd</sup> Floor IT lab at 1045am.</p> <p>Minutes of meeting</p> <p>① Students representative were elected.</p> <p>i- Siddhant Pandey (3<sup>rd</sup> year) <i>Siddhant</i> ii- Nisha Sayed (3<sup>rd</sup> year) <i>Nisha</i> iii- Chetan Khanna (1<sup>st</sup> year) <i>Chetan</i> iv- Pooja Desai (1<sup>st</sup> year) <i>Pooja</i> v- Arsha Khan (1<sup>st</sup> year) <i>Arsha</i> vi- Anshuman Bhatnagar (1<sup>st</sup> year) <i>Anshuman</i></p> <p>② Students were instructed to inform about grievance addressed to other students of the batch through respective batch CPs.</p> <p>③ Notice will be put up so that students are aware when to contact.</p> <p>④ The meeting was adjourned with vote of thanks.</p> <p>Members Present:</p> <p>Ms. Joseph Furtado <i>Joseph</i> Ms. Anish Nergal <i>Anish</i> Ms. Nitin Patil <i>Nitin</i></p> <p>Place: Malad, Mumbai Date: 08<sup>th</sup> Aug 2019</p> <p><i>Principal</i> ACHMCT</p>	

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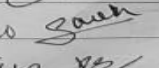

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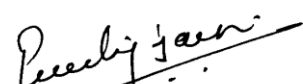


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MINUTE BOOK		
मिनिट बुक		
MEETING NO. / संख्या नं	5	DATE / तारीख 30 <sup>th</sup> July, 2018
RESOLUTION NO. / संख्या नं	PRESENT MEMBERS AND RESOLUTIONS / हजर सदस्यार व उताव	REMARKS / टिप्पणी
	<p>Meeting of the Students Grievance Redressal Committee of Atharva College of Hotel Management &amp; Catering Technology was held on 30<sup>th</sup> July, 2018 Fri cellar at 5:30 pm</p> <p>Proceedings of the meeting are as follows:-</p> <ol style="list-style-type: none"> <li>1. The last minutes of the meeting were read by the incharge.</li> <li>2. All the members were asked to share their experiences.</li> <li>3. It was observed that there were no grievances found in the college.</li> <li>4. The committee incharge told the members to stay in constant touch with student CRs of the class, so that if at all any grievance is observed can be taken care of.</li> <li>5. New members were welcomed.</li> </ol> <p>The meeting was adjourned with vote of thanks.</p> <p>Members Present:            Ms. Joseph Furtado            Mr. Nitin Bhabse            Ms. Ashish Nengri</p> <p>Place:- Malad, Mumbai            Date:- 30<sup>th</sup> July, 18</p>	
	  Principal Atharva College of Hotel Management & Catering Technology	

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<b>MANAGING COMMITTEE</b>		
कार्यकारी मंडळाचे		9 <sup>th</sup> October 2020
CODE - CSA 009	MEETING NO. / सभा नं. 8	DATE / तारीख
RESOLUTION NO. उत्तराव नं.	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उतराव	REMARKS शेरा
	Meeting of student grievance cell of Atharva college of Hotel management & catering Technology was held on 9 <sup>th</sup> October 2021 virtually on Google meet platform.	
	Minutes of the meeting :- 1) New members for the academic year elected → Annsula Panchal - TYBsc → Mark D'souza - TYBsc → Hritik Patil - TYBsc → Allestor Gomez - SYBsc → Viraj Madhar - FYBsc → Sanika Deulekar - FYBsc	
	2) Representatives briefed about the grievance cell so as to inform the class representatives	
	3) New member Ms. Pooja Sarvaiya was welcomed to the committee	
	4) The meeting was adjourned with the vote of thanks	
	Members present: Mr. Joseph Furlado  Ms. Sarah Mathew  Ms. Pooja Sarvaiya 	
	Place : Malad, Mumbai	
		Principal ACHMCT

  
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<b>MANAGING COMMITTEE</b>		
<b>कार्यकारी मंडळाचे</b>		
CODE - CSA 009	MEETING NO. / सभा नं. <u>10</u>	DATE / तारीख <u>30/6/2022</u>
RESOLUTION NO. उत्तराव नं.	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS थोरा
	<p>Meeting with Kaushik Kundan's father at 12:00PM in callas regarding International visit.</p> <p>Attendees - Principal Sir, Niba Sir, Anjana maam, Varsha maam, Wesley Sir, Dimpal maam,</p>	
	<p>Refund of fees :- As mentioned in the admission form no refund will be processed in any circumstances. The parent was insisting to refund some amount, as the parent was informed that <sup>the</sup> management has given a discount which covers up the International visit charges.</p>	
	<p>We have conducted all practicals of 2<sup>nd</sup> &amp; 3<sup>rd</sup> years after Covid restrictions were lifted by the govt.</p>	
	<p>Rs 22,200 was refunded on the fees amount.</p>	
	<p>All the students were allowed to appear for the exams.</p>	
	<p>Uniform &amp; Shoes were given to the students.</p>	

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MEETING NO. / सभा नं	DATE / तारीख	
RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
	<p>Members present:- Mr. Joseph Furtado Mr. Nitin Barbose Ms. Anjana Sen Ms. Varsha Boricha Mr. Wesley Fernandes Ms. Dimpal Parmar</p>	<p>30/6/22 30/6/22 Dimple Dorsha Wesley Dimpal</p>
	<p>Place :- Malad, Mumbai Date :- 30/06/2022</p>	<p>Principal ACHMCT</p>

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RESOLUTION NO. उराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उराव	REMARKS येरा
	<p>Meeting with Mumbai University regarding Student Grievance.</p> <p>The College received a mail from Department of student development &amp; Universities Information Bureau. The meeting was attended by Principal sir &amp; Anjana Tam on 27<sup>th</sup> July 2022.</p> <p>With regards to the grievance of student - Kaushik Kunder, the Department of student development &amp; universities information bureau has agreed to the decision taken by the College that no fee refund will be given to the student and will abide with the college decision.</p> <p>Members Present            Mr. Joseph fuztado            Ms. Anjana Sen            Mr. Hitin Barbase            Ms. Varsha Boricha            Mr. Wesley Fernandes.            Ms. Dimpal Parmar</p>	
	<p>Place - Malad, Mumbai Date - 2/8/22</p> <p>Principal ACHMCT</p>	

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**MANAGING COMMITTEE**

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं 11 DATE / तारीख 02/08/2022

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
	<p>Meeting with Mumbai University regarding Student Grievance.</p> <p>The College received a mail from Department of student development &amp; Universities Information Bureau. The meeting was attended by Principal sir &amp; Anjana Team on 27<sup>th</sup> July 2022.</p> <p>With regards to the grievance of student - Kaushik Kunder, the Department of student development &amp; universities information bureau has agreed to the decision taken by the College that no fee refund will be given to the student and will abide with the college decision.</p> <p>Members Present            Mr. Joseph Furtado            Ms. Anjana Sen            Mr. Hitin Barbase            Mrs. Varsha Boricha            Mr. Wesley Fernandes            Ms. Dimpal Parmar</p>	
	<p>Place - Malad, Mumbai Date - 2/8/22</p> <p>Principal ACHMCT</p> 	

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## 2. Women Development Cell Minutes of Meeting

### NOTICE

**NOTICE** is hereby given that the **Women Cell Meeting** for the faculty members will be held on **28<sup>th</sup> July 2018** in

**Presentation Hall (Phase 1)** to consider the agenda items given below. All of our members are requested to be present in the meeting.

#### Agenda

- To confirm the proceedings of the last meeting.
- To consider the celebration of Women's Day.
- To plan the event.
- Work Allotment for the event
- Atharva College of Hotel Management and Catering Technology constitutes Women's Cell.
- 

#### • **Members for the year 2018-19 are as follows:**

Sr. No	Name of Member	Designation
1.	Prof. Anjana Sen	Chairperson
2.	Prof. Poorna Pimpale	Convener
3.	Prof. Maansi Mehta	Member
4.	Prof. Chandana Sujathan	Member

  
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**Women Cell**


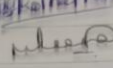

MINUTE BOOK		
मिनिट बुक		
MEETING NO. / सभाग नं	DATE / तारीख	अवधि
	28-2-2018	
RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजेर सभासद व उत्तराव	REMARKS शेरा
	The meeting of faculty members of Women Development Cell of Atharva College of Hotel Management & Catering Technology was held on 28th Feb, 2018 in Presentation Hall (Phase I).	
	Proceedings of the meeting are as follows:-	
	1. It was decided to celebrate Womens Day on 5th March, 2018. Theme: Women Empowerment.	
	2. It is planned to celebrate the event by felicitation of distinguished women personalities from Dejezise.	
	3. The event will be in Auditorium of Atharva College and tentative time would be 3:00: 5:00 PM.	
	4. It was decided to identify 10 remarkable stories of women from Dejezise.	
	5. Work allotment for the following:- Content Development Creative Welcome Team Food & Beverage Service Decor Felicitation Stage Management	
	6. 10 Girls student volunteers will be required.	

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<b>MANAGING COMMITTEE</b> कार्यकारी मंडळाचे		
CODE - CSA 009	MEETING NO. / संघा नं	DATE / तारीख
RESOLUTION NO. उपरोक्त नं	PRESENT MEMBERS AND RESOLUTIONS हजेर सभासद व प्रस्ताव	REMARKS शेरा
	<p>Members Present :- Ms. Poorna R Pimpale Ms. Priya Kolhatkar Mrs. Nileema Patil</p> <p>Place :- Malad, Mumbai Date :- 28-2-2018</p> <p style="text-align: right;">                 Atharva College of Hotel Management &amp; Catering Technology         </p>	

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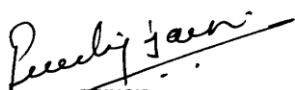
Women cell  
NOTICE

**NOTICE** is hereby given that the **Women Cell Meeting** for the faculty members will be held on **6<sup>th</sup> March 2018** in

**Presentation Hall (Phase 1)** to consider the agenda items given below. All of our members are requested to be present in the meeting.

Agenda

- To confirm the proceedings of the last meeting.
- Appointment of Student Volunteers for Hospitality (Food & Beverage).
- To plan the menu for the event.
- Work Allotment for the event

  
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MEETING NO. / सभा नं	DATE / तारीख	
	6-3-2018	
RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उतराव	REMARKS जेरा
	The meeting of Faculty Members of Women Development Cell of Atharva College of Hotel Management & Catering Technology was held on 6th March, 2018 in Presentation Hall (Phase 1)	
	Proceedings of the Meeting are as follows:- 1. Student volunteers (Girls) have to be appointed for hospitality (Food & Beverage service). 2. Menu to be decided for the Guest. 3. Sofa Arrangements to be done in Oxone. A.H was assured that members of Women Cell are doing their allotted duties. 5. Welcome Team assured that their guest are coming in time. 6. Student volunteers were briefed about their role. 9.	
	Meeting was adjourned with the vote of thanks to the chair.	

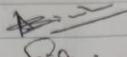


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MANAGING COMMITTEE कार्यकारी मंडळाचे		
CODE : CSA 009	MEETING NO. / सभा नं	DATE / तारीख
RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
	<p>Present Members :- Mrs. Anjana Sen  Ms. Pooona Pimpale </p> <p>Place :- Malad, Mumbai Date :- 6-3-2018</p> <p style="text-align: center;">  Principal Atharva College of Hotel Management &amp; Catering Technology </p>	

  
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**MANAGING COMMITTEE**  
कार्यकारी मंडळाचे

DATE / तारीख	MEETING NO. / संमा न	PRESENT MEMBERS AND RESOLUTIONS	REMARKS	RESOLU NC
		हजर सभासद व ठराव	शेरा	ठराव
		<p>Members Present: -</p> <p>Anjana Sen <i>[Signature]</i></p> <p>Poorna Pimpale <i>[Signature]</i></p> <p>Neelima Pathak.</p> <p>Place: Mumbai</p> <p>Date: 1<sup>st</sup> Oct, 18</p> <p style="text-align: center;"><i>[Signature]</i> Principal Atharva College of Hotel Management &amp; Catering Technology.</p>		

*[Signature]*  
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MEETING NO. / सभा नं 8 . DATE / तारीख 7<sup>th</sup> January, 19.

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	The meeting of Faculty members of Women Cell of Atharva College of Hotel Management & Catering Technology was held on 7 <sup>th</sup> January, 19 in Cellar-11 at 3:30 pm.	
	Proceedings of the meeting are as follows:	
	1. Committee incharge read out the last minutes of meeting.	
	2. New members: Ms. Akshata Dabke and Ms. Bhavika Shirke were welcomed.	
	3. The members shared their past experiences.	
	4. It was found that there were no grievances among female staff as well as students.	
	5. It was decided to follow the conduction of meeting with female CRs.	
	The meeting was adjourned with vote of thanks.	
	Members Present Anjana Len Poorna Pimpale Akshata Dabke Bhavika Shirke.	
	Principal Atharva College of Hotel Management & Catering Technology	
	Place: Mumbai Date: 7 <sup>th</sup> Jan, 19.	

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<b>MANAGING COMMITTEE</b>		
<b>कार्यकारी मंडळाचे</b>		
CODE : CSA 009	MEETING NO. / सभा नं. <u>9.</u>	DATE / तारीख <u>7th March, 19</u>
RESOLUTION NO. उत्तराव नं.	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	<p>The meeting of faculty members of Women Cell <del>was</del> held on 7th March, 19 at 10:00 am</p> <p>Proceedings of the meeting are as follows:-</p> <ol style="list-style-type: none"> <li>1. It was decided that 8th March, 19 would be celebrated as Women's Day.</li> <li>2. Guest from defence personnel would be invited.</li> <li>3. Police Inspector Mrs. Poonam Kale Army Personnel Mrs. Anju Lt. Cmd: Bidisha would be the guest of honour.</li> <li>4. Guest would be arriving at 2:00 pm, their arrangements for snacks would be done at Oxone.</li> <li>5. Event would start at 3:00 pm and would be continued till 5:00 pm, After the event arrangements for Tea &amp; Coffee and snacks would be done and in the lobby outside auditorium.</li> <li>6. Crowd Management team and service team was decided.</li> <li>7. Responsibilities were given to the members.</li> </ol> <p>The meeting was adjourned with vote of thanks</p> <p>Members Present Poorna R Pimpale <i>[Signature]</i> Akshara Dabke</p>	
	Principal ACHMCT	

*[Signature]*  
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<b>MANAGING COMMITTEE</b>		
कार्यकारी मंडळाचे		
DATE / तारीख 7 <sup>th</sup> March, 19		
RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
	<p>CODE : CSA 009 MEETING NO. / सभा नं 9.</p> <p>The meeting of faculty members of Women Cell <del>was</del> held on 7<sup>th</sup> March, 19 at 10:00 am</p> <p>Proceedings of the meeting are as follows:-</p> <ol style="list-style-type: none"> <li>1. It was decided that 8<sup>th</sup> March, 19 would be celebrated as Women's Day.</li> <li>2. Guest from defence personnel would be invited.</li> <li>3. Police Inspector Mrs. Poonam Kale Army Personnel Mrs. Anju Lt. Cmd: Bidisha would be the guest of honour.</li> <li>4. Guest would be arriving at 2:00 pm, their arrangements for snacks would be done at Oxone.</li> <li>5. Event would start at 3:00 pm and would be continued till 5:00 pm, After the event arrangements for Tea &amp; Coffee and snacks would be done and in the lobby outside auditorium.</li> <li>6. Crowd Management team and service team was decided.</li> <li>7. Responsibilities were given to the members.</li> </ol> <p>The meeting was adjourned with vote of thanks</p> <p>Members Present Poorna R Pimpale <i>[Signature]</i> Akshara Rabhe</p> <p style="text-align: right;">Principal ACHMCT</p>	

**MANAGING COMMITTEE**

कार्यकारी मंडळाचे

DATE / तारीख 20<sup>th</sup> February 2020

CODE : CSA 009 MEETING NO. / सभा नं 11.

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	The meeting of Faculty members of Women cell and student representative was held on 20 <sup>th</sup> February 2020 at 12:30 pm in It Lab.	
	Proceedings of the meeting are as follows:-	
	1. New member Ms. Pooja Sarvaiya was welcomed.	
	2. Student representative Ms. Minal M. & Ms. Sharvari K. were briefed about the Women Cell and its working.	
	3. They were instructed to conduct meeting with the girl CR's of every class and spread the awareness about Women Cell.	
	4. Members were informed that Motto of women cell is not just complaint redressal but upliftment of women and the environment affecting women.	
	5. Steps to be followed to enhance the self-esteem & self-confidence of women student, Faculty and staff in the college. To promote intellectual and cultural activities for overall personality development of student. To develop critical thinking ability of women student such that it enhances decision-making ability. To enable women to make informed choices in areas like Education, Employment and Health. To enhance their participation on an equal footing in all areas.	

*Pooja Jaisri*






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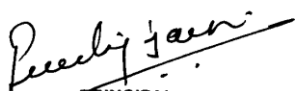
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MEETING NO. / मीटिंग नं. \_\_\_\_\_ DATE / तारीख \_\_\_\_\_

RESOLUTION NO. उत्तराव नं.	PRESENT MEMBERS AND RESOLUTIONS हजेर म्भासद व उत्तराव	REMARKS शेरा
	<p>The meeting was adjourned with Vote of Thanks to the Chair.</p> <p>Members present: Anjana Sen  Pooja Sarvaiya  Chandana Sujathan </p> <p>Date :- 20<sup>th</sup> February 2020 Place :- Mumbai.</p>	
	<p>  Principal Atharva College of Hotel Management &amp; Catering Technology.</p>	

  
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<b>MANAGING COMMITTEE</b> कार्यकारी मंडळाचे		DATE / तारीख 15 <sup>th</sup> September 2020
RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उद्गार	REMARKS शेग
CODE - CSA 009 MEETING NO. / संघा नं 12	<p>The meeting of Faculty members of Women cell was held on 15<sup>th</sup> September, 2020 on Google meet, virtually.</p> <p>Proceedings of the meeting are as follows:</p> <ol style="list-style-type: none"> <li>1. Student volunteers Ms. Rano V &amp; Ms. Alicia M were welcomed &amp; introduced to women cell &amp; its working.</li> <li>2. The members shared their past experiences.</li> <li>3. Student Representative were informed to spread awareness about the women cell among all women students.</li> <li>4. It was decided to provide &amp; maintain a dignified, congenial working environment for women employees &amp; students, where they work, study &amp; explore their potential to the fullest.</li> <li>5. It was found that there were no Grievances among Female staff as well as students.</li> </ol> <p>The Meeting was adjourned with vote of thanks to the chair.</p> <p>Members Present: Anjana Sen <i>[Signature]</i> Pooja Sarvaiya <i>[Signature]</i> Chandana Sujathan <i>[Signature]</i></p> <p>Date - 15<sup>th</sup> September 2020 Place - Mumbai</p> <p style="text-align: right;"><i>[Signature]</i> Principal Atharva College of Hotel Management &amp; Catering Technology</p>	

*[Signature]*  
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मिनिट बुक		
MEETING NO. / सभा नं	DATE / तारीख	
13.	12 <sup>th</sup> February 2021	
RESOLUTION NO. उत्तरव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तरव	REMARKS शेरा
	<p>The meeting of Faculty members and student representative was held on 12<sup>th</sup> February 2021 on google meet virtually.</p> <p>Proceedings of the meeting are as follows:</p> <ol style="list-style-type: none"> <li>1. Committee incharge reads out the last meeting minutes &amp; It was passed by all members.</li> <li>2. It was discussed &amp; decided to organize various seminars, workshops, activities &amp; adult education programs for women empowerment. To promote a culture of respect &amp; equality for female gender and to promote holistic way towards the betterment of the society.</li> <li>3. Committee also wanted to create awareness about Sexual Harassment. (Prevention, Prohibition &amp; Redressal)</li> <li>4. Women cell in collaboration with other departments conducted different activities to provide a platform for students to share their experience and tension during the pandemic COVID-19.</li> <li>5. In the beginning of the Academic year 2020-21 an Induction ceremony was conducted wherein <sup>women</sup> students were sensitized by the principal about the security &amp; safety measures adopted by the college for them.</li> <li>6. The cell is also planning to conduct sessions about sexual abuse in online</li> </ol>	


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<b>MANAGING COMMITTEE</b> कार्यकारी मंडळाचे		
CODE : CSA 009	MEETING NO. / सभा नं	DATE / तारीख
RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	<p>classes with the help of Teachers.</p> <p>The meeting was adjourned with vote of Thanks to the chair.</p> <p>Members present. Anjana Sen Pooja Sarvaiya Chandana Syathan</p> <p>Date - 12<sup>th</sup> February 2021 place - Mumbai</p>	<p style="text-align: right;">Principal</p> <p style="text-align: right;">Atharva College of Hotel Management &amp; Catering Technology</p> 

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**मिनिट बुक**

MEETING NO. / सभा नं 14

DATE / तारीख 27<sup>th</sup> October 2021

RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेग
	<p>The Meeting of Faculty members of Women cell was held on 27<sup>th</sup> October 2021 on Google Meet.</p> <p>Proceedings of the meeting are as follows:</p> <ol style="list-style-type: none"> <li>1. Committee Incharge read out the last meeting minutes &amp; It was passed to all Members.</li> <li>2. It was decided to create the awareness amongst all the students, about the Women cell &amp; its working.</li> <li>3. All students were informed - about making a grievance complaint to the committee Incharges in case of any grievances, Email ID &amp; contact number of the Incharges were shared. (Ms. Anjana- 9820679389 &amp; MS. pooja 8454885584)</li> <li>4. All members &amp; students were informed about the objective of women cell is not just complaint redressal but upliftment of women &amp; the environment affecting women.</li> <li>5. It was found that there were no grievances among students &amp; Female staff members.</li> </ol> <p>The meeting was adjourned with vote to the chair.</p> <p>Members present: Anjana sen Pooja Sarvaiya Dimpal Parmar</p>	



Atharva College of Hotel Management & Catering Technology  
Principal

Date 27<sup>th</sup> October 2021  
Place Mumbai

**MANAGING COMMITTEE**

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं. 15 DATE / तारीख 18<sup>th</sup> February 2022

RESOLUTION NO. उराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उराव	REMARKS शेग
	<p>The meeting of Faculty members of Women Cell &amp; Student representative was held on 18<sup>th</sup> February 2022 at 3:00 pm in IT Lab.</p> <p>Proceedings of The meeting are as follows:</p> <ol style="list-style-type: none"> <li>1. student volunteers Ms. Ishwari &amp; Ms. Rashee were welcomed &amp; introduced to women cell &amp; its working.</li> <li>2. All members shared their past experience.</li> <li>3. It was decided that Committee will create awareness about safety &amp; security in public places for women.</li> <li>4. It was decided that monthly meeting with the Girl CR's of all the classes will be conducted, so that if any grievances are there, it would be shared.</li> <li>5. Committee members shared about Equal opportunity for the female students in all aspects shall be ensured.</li> <li>6. Planning for the woman's Achievers Award by Atharva Foundation was done &amp; the students were informed about their responsibility for the same.</li> <li>7. Students were informed to share the leads for the woman's Achievers Award in for their contribution in their respective field. &amp; to nominate them for the various categories for which the Awards were organised.</li> </ol>	

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RESOLUTION NO. उत्तराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेरा
	<p>The meeting was adjourned with vote of Thanks to the chair</p> <p>Members present: Anjana Sen ✓ Pooja Sarvajiya ✓ Dimpal Pasmare ✓</p> <p>Date - 18<sup>th</sup> February 2022 Place - Mumbai</p>	
	 <p>Mumbai Principal Atharva college of Hotel Management &amp; Catering Technology</p>	

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<b>MANAGING COMMITTEE</b>		
<b>कार्यकारी मंडळाचे</b>		
CODE : CSA 009	MEETING NO. / सभा नं. <u>16</u>	DATE / तारीख <u>15<sup>th</sup> September 2022</u>
RESOLUTION NO. उत्तराव नं.	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उत्तराव	REMARKS शेग
	<p>The Meetings of faculty Members of Women cell was held on 15<sup>th</sup> September 2022 at 12.30 pm in IT Lab.</p> <p>Proceedings of the meetings are as follows :-</p> <ol style="list-style-type: none"> <li>1. Students volunteers Ms. Sanidhi Shreeff. was welcomed.</li> <li>2. The membered share thier Past experience.</li> <li>3. It was decided that Committee will create awareness about Safety &amp; Security in Public place for women.</li> <li>4. Planning for the wommens. Achivers Award By Atharva Foundation was done &amp; the members were informed to share responsibility. for the same.</li> <li>5. It was decided that Monthly Meeting with members are will be conducted, so if that any grievances are there it would be shared.</li> <li>6. TO Developed the Difficut thinking ability of women student such that it enhances decision making ability.</li> </ol>	

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MEETING NO. / सभा नं	DATE / तारीख	
RESOLUTION NO. उराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उराव	REMARKS शेरा
	The meeting was adjourned with vote of thanks to the chair.	
	Members Present :-	
	Anjana Sen :- <del>A</del>	
	Pooja Sarvaiya :- Pooja M Sarvaiya	
	Dimpal Parmar :- Dimpal	
	Asmita Kanade :-	
Date	:- 15 <sup>th</sup> September 2022	
Place	:- Mumbai.	
	 <p><i>Asmita Kanade</i> Principal Atharva College of Hotel Management &amp; Catering Technology.</p>	

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<b>MANAGING COMMITTEE</b>		
कार्यकारी मंडळाचे		
DE : CSA 009	MEETING NO. / सभा नं <u>17</u>	DATE / तारीख <u>20<sup>th</sup> February 2023</u>
RESOLUTION NO. उराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उराव	REMARKS शेरा
	The meetings of Faculty Members and Student representative was held on 20 <sup>th</sup> February 2023 at 1.00 pm in Crystan Banquet.	
	Proceedings of the meeting are as follows:-	
	1. Committee Incharge reads out the last meetings minutes was Passed by all members.	
	2. It was Discussed & Decided to organize adult education Programs for women empowerment to promote various Seminars, workshops, activities & adult education Programs To promote a culture of respect & Equility for female gender and to promote holistics way towards to betterments for Society.	
	3. Committee wants to create awarness about the Sexual harassment.	
	4. Women cell Collaboration with the other departments conducted different Activites. to provide platforms for students to share their experinee.	
	5. In the beginning of the Academic year 2022-23 an induction Ceremony was by the Principal Do conduct the senselized to student about the	


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RESOLUTION NO. उराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उराव	REMARKS शेरा
	Security & safety measures adopted by college for them.	
	The Meeting was adjourned with vote of Thanks to the chair.	
	Members Present :- Anjana sen Pooja Sarvaiya. Pooja M Sawarga Dimpal Parmar. Asmita Kanude.	
Date :-	20th February. 2023	
Place :-	Mumbai	
	 Principal. Atharva college of Hotel Management & Catering Technology.	

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### 3. Anti-Ragging Committee Minutes of Meeting

## Anti- Ragging Committee

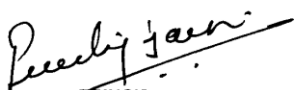
### What is Ragging?

Ragging constitutes one or more of any of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Ragging is a criminal offence and is strictly prohibited. Students are requested to refrain from indulging in ragging in any form whatsoever.

Those indulging in Ragging will be dealt with severely as per the provisions of the **Maharashtra Prohibition of Ragging Act, 1999** The Anti-Ragging Committee will take appropriate action as per legal procedure after verifying the facts, nature and gravity of the same.

Anti-Ragging Helpline no: 02240294941



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As per the notification of **Maharashtra prohibition of ragging act 1999** connection with prevention and prohibition of ragging in institutions, universities notify that:-

All the concern person are requested to make note that Ragging is totally banned and if anyone found guilty of ragging, liable to be punished.

**Anti- Ragging Committee Members**

Sr.No	Member	Designation	Remark
1.	Dr. Preety Jain	Principal	Head of committee
2.	Mr. Josheph Furtado	Vice principal	Members (Faculty)
3.	Mr. Vinod Yadav	Teacher representative	Members (Faculty)
4.	Ms. Anjana sen	Teacher representative	Members (Faculty)
5.	Ms Anoushka phatak	Teacher representative	Members (Faculty)
6.	Ms Rashi desai	Representative of Non-teaching staff	Members (Faculty)
7.	Ms Vinita Mhatre	Students representative	Members (students)
8.	Ms Sailee Patil	Students representative	Members (students)
9.	Ms Seeya Gaur	Students representative	Members (students)
10.	Mr Lokesh Manshukh	Students representative	Members (students)

*Preety Jain*  
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